

**St. Simon the Apostle
Holy Name Society
Short and Long Term Plans
July 14, 2016**

- I. Holy Name Short and Long Term Plans
 - a. Concession Stand Renovation
 - b. Gym Maintenance and Restoration Plans
 - c. Gym Lobby Remodel
 - d. Field Maintenance and Restoration
 - e. Storage and Organization Plan

- II. Holy Name Information Technology Plan
 - a. Want to set up website outside of parish website
 - i. Sharing of Documents
 - ii. Uploading of Videos
 - iii. More Attractive Look
 - b. Need new CYC Registration Software
 - i. No CYC Standard
 - ii. Current System is inadequate
 - iii. Desire to accept credit cards

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Project Description: Concession Stand Renovation

Rationale:

1. Last renovation over 10 years ago
2. Cabinets were cheap wooden kitchen style.
 - a. Several cabinets are damaged
 - b. Many sections of wood are water logged
 - c. Difficult to clean well
 - d. No replacement parts available
3. Floor in need of replacement
 - a. Use of incorrect glue led to oozing glue that retains dirt and looks black
 - b. County Health Inspector has noted this on at least three inspection reports but has not cited us yet.
4. Additional space has been acquired that will allow for a more effective layout of storage
 - a. Can result in Food Service becoming more streamlined and easier to handle surges
 - b. Product displays can be moved to allow customers to know what we sell and increase impulse purchases.

Project Completion Date: Fall of 2017

New Installation:

1. Install stainless steel counter tops and racks in Food Service Areas
2. Remove all cabinets from Food Service Areas and replace with stainless steel shelving.
3. Replace existing flooring – No definite plans for flooring type but consistent with food handling area standards
4. Relocate some existing storage shelving to new area in back.
 - a. Improve ability to transit back to soda storage and gas area
 - b. Allow for cleaner area
5. Acquire new or used display racks and signage to allow customers greater knowledge of products and increase impulse purchases.
6. New or expanded product offerings through additional equipment. Note that these have not been defined as of yet.

Project Cost: \$10-15,000

Sources of Funding for Improvements:

Organization	%
Holy Name	
Parish	
School	
Bingo	
Simon Says	
Madonna Guild	
Other	

Sources of Funding for Ongoing Maintenance:

Organization	%
Holy Name	
Parish	
School	
Bingo	
Simon Says	
Madonna Guild	
Other	

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Project Description: Gym Maintenance and Restoration Plans

Rationale:

1. Gym Floor:
 - a. Last renovation and replacement roughly 13 years ago
 - b. Maintenance has been haphazard at best
 - i. Reduction in Waxing frequency
 - ii. Use of incorrect Wax
 - iii. Quality of correct Wax
 - c. Tiles have begun to crack – 16 at last count
 - d. Tiles have begun to warp or curl – at least 15 but likely more
 - e. Tiles have become loose – at least 10
 - f. Floor becomes slippery without diligent care
 - g. Independent floor experts give our floor life at four to six more years at best.

2. Gym Painting:
 - a. Not been repainted since well prior to smoking ban in gym. Note walls were sealed at that time
 - b. Walls have become dull and unattractive

Project Completion Date: Fall of 2019

New Installation:

1. Purchase New Gym Floor
 - a. Pricing will include demolition
 - b. Pricing will include painted or dyeing floor for Volleyball and Basketball Courts
 - c. Floor likely to be a “Sport Court” to replace current vct tile.
 - i. Wood cannot be used because of need for fire suppression system.
 - ii. “Sport Court” installed in many parish gyms such as St. Justin
 - iii. Will need to withstand use and abuse from Bingo, Plays, and Assemblies

2. Contract to paint gym walls and potentially ceilings.

3. Potential additional project would be to replace existing bleachers with high quality self storing bleachers. Costing and rationale not yet determined.

Project Cost:

Floor: \$60-65,000
Paint: \$8-12,500

Sources of Funding for Improvements:

Organization	%
Holy Name	
Parish	
School	
Bingo	
Simon Says	
Madonna Guild	
Other	

Sources of Funding for Ongoing Maintenance:

Organization	%
Holy Name	
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Other	

**St. Simon the Apostle
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Project Description: Gym Lobby Renovation

Rationale:

1. Last renovation over 8 years ago and it was changing flooring and ceiling tiles only.
2. Existing lobby is dull and lifeless.
 - a. Brick Walls are unappealing and dark
 - b. Trophy Case is small and not well done
 - c. Fr. Dierker Round Table Honor Plaque is hidden
3. No place to sell or display, on a permanent basis, any Spirit Wear or other St. Simon Items
4. Lack of cogent information dissemination
 - a. Two Bulletin Boards that must be manually updated
 - b. No marketing materials for school or parish present

Project Completion Date: Fall of 2017

New Installation:

1. Redesign the gym lobby
 - a. Paint or cover brick walls with brighter color and include a Bulldog logo
 - b. Create an Honor Row or Area
 - i. Trophy Case
 - ii. Fr. Dierker Roundtable
 - iii. Dedication Plaque
 - iv. Other historic items
 - c. Build or purchase a new trophy case
 - i. Case needs to be larger
 - ii. Case needs to be lighted
 - iii. Include a small monitor to show pictures of teams and action at St. Simon's
 - d. Install a second TV monitor in lobby that can be updated for upcoming parish events and to promote the school
 - e. Build or acquire a display case for St. Simon Spirit Wear and other items. Would be used to inventory these items as well as display
 - f. New Monsignor Woracek Center Sign

Project Cost: \$5-10,000

Sources of Funding for Improvements:

Organization	%
Holy Name	
Parish	
School	
Bingo	
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Madonna Guild	
Other	

Sources of Funding for Ongoing Maintenance:

Organization	%
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Project Description: Field Maintenance and Restoration

Rationale:

1. Field has never been totally renovated since it started.
2. Currently every three years, the infields are laser graded to improve drainage and allow for more dates to be open
 - a. Some concern that we may be helping infields but hurting outfields
 - b. Soccer field has many ruts
3. Creation of small soccer field has been well received and financially beneficial but has added to wear and tear on field
4. Current entrances to grass areas are nothing but dirt and become swamps if rain occurs
5. There is no permanent sound system outdoors for use during playoff games or the picnic or any other event.
6. The Krebeck sign is beginning to show wear
7. Need for better dugout and fan screens during baseball season for protection
8. Flagpole remains unlighted

Project Completion Date: TBD

New Installation:

1. No definitive plan exists.
2. Many options for field have been discussed
 - a. Resodding entire field – Cost of \$85,000
 - b. Continued laser grading - \$4,000
 - c. Many other options in between
3. Have investigated certain ideas to handle entrances but have not been successful
4. Existing sound system in gym is at full capacity so a new system will be required for outdoor use.
5. The Krebeck family has offered to help with renovation of the sign on Field 2
6. Screens for fields are being investigated.
7. Flagpole light will cost between \$400 to \$750.

Project Cost: TBD

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Sources of Funding for Ongoing Maintenance:

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Project Description: Storage and Organizing Plan

Rationale:

1. Currently Holy Name is responsible for the Back Pen, behind the Batting Cages, Equipment Room and Loft, Propane Storage Area, First Floor of Storage Facility, Mechanical Room in Gym, Storage Loft on Right Hand Side above Stage, and Concession Stand.
2. Over the last two years, most of these areas have been cleaned out and organized.
 - a. Equipment Room
 - b. Loft
 - c. First Floor of Storage Facility
3. Remaining Areas will be completed by end of this calendar year.
4. Holy Name does share space in the loft with Madonna Guild.
 - a. Breakfast with Santa
 - b. Fish Fry
5. Willing to Share Space with other organizations but must be organized and remain that way.

Project Completion Date: Spring of 2017

New Installation:

1. Cleanup Propane Area
 - a. Install Storage Shelving for propane tanks
 - b. Remove Steel Drums
 - c. Clear out vegetation
2. Remove all Holy Name items from Area above stage and turn over storage area to school.
3. Purchase and locate a small air compressor in Storage Facility
4. Clean Up Mechanical Room in Gym.
 - a. Relocate certain maintenance items to loft
 - i. Lights for Gym
 - ii. Floor Tiles
 - b. Make Room for Bingo Tables
 - c. Install proper shelving as required.
5. Create comprehensive inventory of Holy Name items and location.
6. Determine additional tooling or equipment that needs to be purchased by Holy Name.

Project Cost: \$2-5,000

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Madonna Guild	
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Sources of Funding for Ongoing Maintenance:

Organization	%
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Parish	
School	
Bingo	
Simon Says	
Madonna Guild	
Other	